

# Tenant Permitted Payments

Company Let Administration

**£420** INC VAT

Late Rent  
if more than 7 days late

**3%**  
*Above BOE Base Rate*

Failed Appointment

**£30** INC VAT

Lock Out Fee

**£30** INC VAT

Tenancy Agreement  
Amendment

**£50** INC VAT

Additional Administration  
Hourly Charge

**£50** INC VAT per hour

Reference For A Future Landlord

**£30** INC VAT